

**INCORPORATED VILLAGE OF MALVERNE**  
**Meeting of the Board of Trustees**  
**December 18, 2025**  
**Work Session Minutes**

**Present**

Mayor Timothy Sullivan	Village Clerk Jill Valli
Deputy Mayor Scott Edwards	Village Treasurer Kelly Duffy
Trustee Carl Prizzi	Village Attorney Benjamin Truncale
Trustee Lori Lang	Village Attorney Peter Trentacoste
Trustee Megan O'Rourke-Schutta	Building Superintendent Louis Santora

The meeting was called to order at 4:30 p.m.

**Code Review** – Building Superintendent Santora joined the board to review potential changes to the code.

**Treasurer's Report** was distributed to the Board

**Resolution #251218** – Approves the minutes of the December 3, 2025 ARB meeting with Work and Executive Sessions.

Motion Deputy Mayor Edwards	Second Trustee O'Rourke Schutta
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**Resolution #251218A** – Acknowledges that warrants A-2523 and C-2524 have received necessary approvals.

Motion Deputy Mayor Edwards	Second Trustee O'Rourke Schutta
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**Resolution #251218B** – Accepts the bid via Municibid for the 2017 Ford Police Interceptor in the amount of \$3,600.00

Motion Trustee Lang	Second Deputy Mayor Edwards
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**Resolution #251218C** – Authorizes the Mayor to sign the contract with Fortunato Sons Contracting for the Roof Screening at the MPD Headquarters.

Motion Trustee Lang	Second Deputy Mayor Edwards
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**Resolution #251218D** – Authorizes the Mayor to sign the revised Nassau County Fire Service Municipal Aid Plan.

Motion Trustee Lang	Second Deputy Mayor Edwards
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**Resolution #251218E** – Authorizes the payment to RBT CPA in the amount of \$2,531.00 for additional services performed outside the scope of the current contract.

Motion Trustee Prizzi	Second Trustee O'Rourke Schutta
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**Resolution #251218F – Authorizes the attached mid-year budget transfers.**

## Motion Trustee Lang Second Deputy Mayor Edwards

**Resolution #251218G** – Approves the quote from Nisi Construction for emergency roof repairs to the DPW garage.

Motion Trustee Prizzi Second Deputy Mayor Edwards

**Resolution #251218H** – Accepts the proposal from OMNI Recycling of Westbury for disposal of the village's Commingled Bottles and Cans, Newspaper, and Cardboard Recyclables.

**Resolution #251218I** - Accepts the GOSAR payment in the amount of \$281,542.80 received 12/18/2025 and accompanying budget transfers.

Motion Trustee Lang Second Trustee Prizzi

**Resolution #251218J** -Authorizes the Mayor to sign the Final Payment Request letter to the Office of Resilient Homes and Communities for the Pine Stream Extension Project.

Motion Deputy Mayor Edwards      Second Trustee Prizzi

**Resolution #251218K** - Authorizes the Mayor to extend an offer of employment to Ryan Burns for the position of DPW laborer beginning January 5, 2026.

Motion Mayor Sullivan Second Trustee Prizzi.

At 6:00 p.m. a motion was made by Trustee Prizzi seconded by Trustee Lang to close Work Session and open Executive Session.