

INCORPORATED VILLAGE OF MALVERNE
Meeting of the Board of Trustees Minutes
October 8, 2025 Minutes

Present

Mayor Timothy Sullivan	Village Clerk Jill Valli
Deputy Mayor Scott Edwards	Village Attorney Benjamin Truncale
Trustee Lori Lang	
Trustee Megan O'Rourke Schutta	Absent: Trustee Carl Prizzi

At 7:30 p.m. the meeting was called to order followed by the reciting of the Pledge to the Flag.

The Oath of Office was administered to Christopher Padula, Sergeant Malverne Police Department and Anthony Castellano Sergeant Malverne Police Department. State Senator Patricia Canzoneri-Fitzpatrick offered her congratulations to the newly promoted Sergeants.

Mayor's Update – Road update – Bond, Spruce and Oak will be repaved in the fall. Due to delays with the utilities, the rest will be done in the Spring. Aggressive monitoring of vacant homes continues. The MTA is finishing up their work in the area. Village Code review is underway.

Department Reports

Historian – the Mayor presented the monthly report. He announced the October open house on 10/19; Veteran's Day Breakfast on 11/11 and Photos with Santa on 11/16.

TVASNAC - Deputy Mayor Edwards spoke about recent efforts by this committee to reduce plane noise.

American Legion – Trustee O'Rourke -Schutta updated the community on upcoming events.

Youth Board – Trustee O'Rourke -Schutta announced the upcoming Rag A Muffin event and Holiday Lighting Sign-ups.

Public Input

Jan Kasal – The 20th MEFF 5K is on Sunday. October 19th beginning with an 8:30 a.m. kids run followed by the adult run at 9:00 a.m.

Elizabeth Krull – Malverne Chamber of Commerce – The Chamber Candy Crawl begins at 11:00 a.m. on October 25th. The Malverne Chamber has been awarded the PSEG thrive grant in the amount of \$9,600.00 for 2 new benches, a new kiosk, and 3 bike racks.

Announcements

1. Applications for Partial Exemption from Real Property Taxes for Senior Citizens, new Veterans and Fire Department Volunteers are available at Village Hall or can be downloaded from the Village website. The filing period for all exemptions is now through December 31, 2025. For questions, call the Assessor at 516-599-1200.

2. Village Hall and the Department of Public Works will be closed on Monday, October 13th in observance of Columbus Day.
3. The next meeting of the Malverne Traffic Commission is Wednesday, October 15th at 7:30 p.m. at Village Hall.
4. The Youth Board Ragamuffin Parade will be held on Saturday, October 25th at 10:00 a.m. at the Gazebo followed by the Chamber of Commerce Candy Crawl. Show off your Halloween costume and join us for some fun fall activities!
5. The Malverne Civic Association will sponsor Mobile Document Shredding on November 1st from 9:00 a.m. to noon at the Malverne Train Station lot.
6. The annual Lighting of Malverne will take place on Saturday, December 6th. Registration for Breakfast with Santa, Cookie Workshop, Bowling with Santa, and the Ornament Workshop will be held online beginning Saturday, November 1st at 9:00 a.m. through Saturday, November 15th.
7. The 2025 Tree Planting initiative is underway. Trees may be planted on the curb strip or front lawn at a substantial savings to residents. Applications are available on the Village website and must be submitted at Village Hall by November 1st.

At 8:16 p.m. motion was made by Trustee Edwards, seconded by Trustee Lang and carried to close and adjourn.

INCORPORATED VILLAGE OF MALVERNE
Meeting of the Board of Trustees
October 8, 2025
Work Session
Minutes

Present

Mayor Timothy Sullivan	Village Clerk Jill Valli
Deputy Mayor Scott Edwards	Village Attorney Benjamin Truncale
Trustee Lori Lang	
Trustee Megan O'Rourke Schutta	Absent: Trustee Carl Prizzi

At 6:30 p.m. the meeting was called to order.

A motion was made by Trustee Lang seconded by Deputy Mayor Edwards approving the Temporary Sign Permit application for Crossroads Farm at the LIRR Fence.

Resolution #251008 – Approves minutes of the September 18, 2025 Work and Executive Sessions.

Motion Deputy Mayor Edwards	Second Trustee O'Rourke-Schutta
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Resolution #251008A– Acknowledges warrants A2514 and C2515 have received necessary approval.

Motion Trustee Lang	Second Deputy Mayor Edwards
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Resolution #251008B – Accepts the bid for the MPD roof screening installation to lowest bidder Fortunato Sons Contracting. Treat this like a change order. New AIA form.

Motion Deputy Mayor Edwards	Second Trustee Lang
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Resolution #251008C – Authorizes the Mayor to sign Change Order No. 2 to extend the H2M contract to December 31, 2025 for the Pine Stream Extension Project.

Motion Trustee Lang	Second Trustee O'Rourke-Schutta
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Resolution #251008D – Approves Northport Tree Services as the vendor for the 2025/26 Curb Line / Front Yard Tree Planting Program and sets the resident contribution rate of \$215/tree and \$175/tree for senior residents.

Motion Deputy Mayor Edwards	Second Trustee O'Rourke-Schutta
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Resolution #251008E – Accepts and authorizes the payment of the change order for “Road Improvements to the Ackley Avenue Area” from Stasi Contracting.

Motion Deputy Mayor Edwards

Second Trustee Lang

RECINDED Resolution #251008F – Authorizes the termination of the MVAC Service Award program and authorizes the Village clerk to hold a public referendum of eligible voters.

Motion Deputy Mayor Edwards

Seconded Trustee Lang

Resolution #251008G – Approves the 2024 Small Claims Certiorari Tax Refunds resulting from the settlement of the 470 SCAR cases filed by Maidenbaum Property Tax Consultants in the amount of \$ 30,910.42.

Motion Trustee Lang

Second Deputy Mayor Edwards

Resolution #251008H– Approves the 2025 Small Claims Certiorari Tax Refunds resulting from the settlement of the 470 SCAR cases filed by Maidenbaum Property Tax Consultants in the amount of \$ 32,055.85.

Motion Deputy Mayor Edwards

Second Trustee O’Rourke-Schutta

Resolution #251008I - Authorizes the release of retainage to JP Daly (\$10,000) and Intricate Tech Solutions (\$41,298.80) currently being held by the Village in connection with the Malverne Police Department Headquarters contracts.

Motion Deputy Mayor Edwards

Second Trustee O’Rourke-Schutta

At 7:10 p.m. a motion was made by Trustee Lang, seconded by Deputy Mayor Edwards and carried to close work session and open executive session.